

# What Are the Steps to Get My Service Connected?

1. Complete application for water service and pay the applicable fees. (Table below) All fees include the required \$100.00 deposit. The City as well as Montgomery County Health Department (MCHD) will require a physical address for the property. This can be obtained by contacting the Montgomery County Emergency Communications District at 936-523-5916 or 936-523-5917.

The application for service is available at:

City of Cut and Shoot, 14391 Hwy 105, Cut and Shoot, Texas 77306  
Phone 936-264-3100 or 936-264-2179 Fax 936-264-3114 or

[www.cutandshoot.org](http://www.cutandshoot.org) or <http://www.cutandshoot.org/documents/application%20form.pdf>

Type Service	Charge
Short Side Tap (water mainline on same side as the meter location)	\$450.00
Long Side Tap not on a TXDOT roadway (water main across road from the meter location)	\$870.00
Long Side Tap on a TXDOT roadway (water main across road from the meter location)	Quoted Individually
Dry Tap (Tap is in place but no service equipment has been set.)	\$275.00

2. The City will fax a letter to the MCHD stating water service will be provided by the City of Cut and Shoot.
3. Complete the application procedures required by the MCHD and pay the associated fees. MCHD may require a Flood Plain location determination; the agency completing this process will be either the City of Cut and Shoot or Montgomery County depending on the location of the property. MCHD can be contacted at:  
301 N. Thompson, Suite 208, Conroe, Texas 77301  
Phone: 936-539-7836 or 281-353-9791 ext. 7836, Fax: 936-538-8155  
<http://www.co.montgomery.tx.us/ehealth/index.shtml>
4. Upon receipt of the building permit from the Montgomery County Health Department bring a copy to the City Hall for inclusion in your file.
5. You will be given a stake to mark the meter location. We will then verify the location has been marked. The City reserves the right to relocate the meter as may be required.
6. At that time we will release your job for installation. The installation is normally completed in about 10 working days. Work schedules or weather conditions may affect this time. Taps that must cross roadways controlled by TXDOT require permits from TXDOT. These may require additional time for installation and the costs may be higher.
7. When the tap is completed and the meter is set in the box you are free to make your connections to the meter and begin using water. We encourage you to place a valve on your side of the meter for your use as a shutoff.
8. Billing will begin the month the service is set, billing is not prorated. Meters are normally read starting on the 20<sup>th</sup> of the month. Bills are mailed as near as possible to the 25<sup>th</sup>. Payment is due by the 10<sup>th</sup>.
9. Our rates are based on meter size and are listed below.

Size	Rate
5/8" X3/4" Standard Set	\$20.00 first 2000 gallons \$3.00 per 1000 gallons for additional usage
1" Commercial Set	\$50.00 first 5000 gallons \$3.00 per 1000 gallons for additional usage
2" Large Commercial Set	\$160.00 first 16000 gallons \$3.00 per 1000 gallons for additional usage

For a standard set the billing for 5000 gallons usage would be \$20.00 for the first 2000 gallons and \$3.00 per 1000 gallons additional usage bill or \$29.00.